

# **VEHICLE TRANSFER CHECKLIST**

*(complete one form for each vehicle)*

**All of the checked items below MUST be provided to  
Goodall & Davison, P.C. prior to closing:**

I. Original Title:

- Vehicle Title
- Trailer Title
- Equipment Title

If the original title is not available, please provide the following information as this is required on the Application for Texas Certificate of Title:

Year \_\_\_\_\_ Make \_\_\_\_\_

Body Style \_\_\_\_\_ Model \_\_\_\_\_

VIN \_\_\_\_\_

Empty Weight \_\_\_\_\_

Carrying Capacity (lbs.) \_\_\_\_\_ (trucks & trailers only)

II. Additional Information Needed:

License Plate No. \_\_\_\_\_ Year of License Plate  
\_\_\_\_\_

Odometer Reading (no tenths) \_\_\_\_\_ Agreed Value  
\_\_\_\_\_

Buyer's Tax ID # or SS # \_\_\_\_\_

III. Trailers/Equipment:

- Buyer must provide photographs of Trailer
- Buyer must provide photographs of Equipment

IV. Proof of Insurance:

- Buyer must provide proof of insurance on ALL Vehicles
- No proof of insurance needed on Trailers
- No proof of insurance needed on Equipment

V. On Vehicle Loan Payoffs (no title provided at time of closing):

- Buyer must sign Power of Attorney - we will provide
- Seller must sign Power of Attorney - we will provide